

# MS-300: Deploying Microsoft 365 Teamwork Training

*COURSE CONTENT*

## GET IN TOUCH



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## About Multisoft

Train yourself with the best and develop valuable in-demand skills with Multisoft Systems. A leading certification training provider, Multisoft collaborates with top technologies to bring world-class one-on-one and certification trainings. With the goal to empower professionals and business across the globe, we offer more than 1500 training courses, which are delivered by Multisoft's global subject matter experts. We offer tailored corporate training; project Based Training, comprehensive learning solution with lifetime e-learning access, after training support and globally recognized training certificates.

## About Course

The MS-300: Deploying Microsoft 365 Teamwork training by Multisoft Systems is designed to equip IT professionals with the skills needed to effectively manage and configure collaboration tools within the Microsoft 365 ecosystem. This course focuses on deploying, managing, and securing key teamwork solutions, such as Microsoft Teams, SharePoint, OneDrive, and Office 365 Groups.

## **Module 1: Plan and Configure SharePoint Site Collection**

- ✓ SharePoint Online Overview
- ✓ Configure site collection
- ✓ Manage site collection

## **Module 2: Configure and Manage OneDrive for Business**

- ✓ OneDrive for Business Overview
- ✓ Deploy OneDrive for Business
- ✓ Manage OneDrive for Business

## **Module 3: Sharing, Security, and Monitoring in SharePoint and OneDrive**

- ✓ Manage sharing in SharePoint and OneDrive
- ✓ Manage security in SharePoint and OneDrive
- ✓ Monitor SharePoint and OneDrive

## **Module 4: Manage User Profiles and Apps**

- ✓ Manage User Profiles
- ✓ Plan and configure customizations and apps

## **Module 5: Plan and Configure Managed Metadata and Business Connectivity**

- ✓ Plan and configure Managed Metadata
- ✓ Plan and configure Business Connectivity Services (BCS) and Secure

## **Module 6: Plan and Configure Search**

- ✓ Overview of search in SharePoint Online
- ✓ Manage search

## **Module 7: Plan a Microsoft Teams Deployment**

- ✓ Getting Started with Teams
- ✓ Deploying Teams
- ✓ Teams and Channels
- ✓ Authentication and Access

## **Module 8: Configure Microsoft Teams**

- ✓ Set up Microsoft Teams in Office 365
- ✓ Apps in Microsoft Teams
- ✓ Meetings in Teams

## **Module 9: Manage the Teams Environment**

- ✓ Privacy and Governance
- ✓ Security and Compliance
- ✓ Management and Reporting

## **Module 10: Evaluating Office 365 Collaboration Workloads**

- ✓ Evaluating available technological tools
- ✓ Analyzing business requirements

## **Module 11: Planning and Developing Governance**

- ✓ Developing Governance for digital transformation
- ✓ Implementing application management governance
- ✓ User adoption and change management
- ✓ Monitoring collaboration solutions

## **Module 12: Managing Office 365 collaboration workloads**

- ✓ Managing Office 365 collaboration workloads

- ✓ Managing Stream capabilities
- ✓ Managing Yammer capabilities
- ✓ Managing Flow and PowerApps capabilities